

**HOLCOMBE PARISH COUNCIL**  
**MENDIP DISTRICT OF THE COUNTY OF SOMERSET**

**[www.holcombepc.org.uk](http://www.holcombepc.org.uk)**

Clerk: Vickie Watts, Gallant Hill Farm, Foxcote, Radstock, BA3 5YB  
[clerk@holcombepc.org.uk](mailto:clerk@holcombepc.org.uk) 01749 880428 / 07971 516916

**Minutes from Holcombe Parish Council Meeting, which took place on  
Tuesday 2<sup>nd</sup> July 2024 at Holcombe Village Hall**

***Councillors Present*** Cllr Davies (Acting Chair)  
Cllr Eade  
Cllr Govier  
Cllr Kerr

***In attendance:*** There were no members of the public present.  
Clerk Vickie Watts taking the minutes.

**1. Public forum**

There were no points raised.

**2. Apologies for absence**

Cllr Brand, Cllr Emery, Cllr Gait, Cllr Roberts, Cllr Stratford and Somerset Councillor Hobbs all sent apologies which were accepted by the Chair.

**3. Declaration of interests and dispensations**

There were none.

**4. Approve Minutes of previous monthly meeting held on 4<sup>th</sup> June 2024**

The minutes had been circulated to all Councillors prior to the meeting. It was proposed by Cllr Eade and seconded by Cllr Kerr that they accurately reflected the meeting and should be approved and signed by Chair.

***Vote: 4 For; 0 Against; 0 Abstention***

**5. Action updates from last meeting**

All actions had been completed or would be covered as agenda items during the meeting.

Cllr Davies said that the D-Day event had been a great success and feedback had been positive. He thanked everyone who helped to make it happen.

**6. Reports**

- 6.1 PCSO – PCSO Will Mortimer attended the meeting. Drop-in sessions at the Holcombe Farmshop have been agreed for the rest of 2024. These sessions give parishioners the opportunity to meet face to face to discuss their concerns or seek advice. Leaflets covering a wide range of crime prevention topics will also be available

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Councillors highlighted that speeding was an issue in the village and asked for more support from the police with regards to auto speed watch. The PCSO suggested speaking with Ashley Reay who is the area coordinator for speedwatch who has also been working with the police on ASW

*Action: Clerk to promote the drop in sessions*

6.2 Somerset Council – No report had been submitted.

**7. Planning Applications**

There were none.

**8. Planning Updates**

Notification that Somerset Council is consulting on a Submission Policies document for Mendip local Plan II (Sites and Policies) Limited Update from 28 June to the 12<sup>th</sup> August. All Councillors agreed to support Cllr Brand or Gait if they felt that submissions were required.

*Action: Cllr Brand & Gait to consider the consultation and notify councillors of proposed submission*

**9. Finance**

9.1 Bank Reconciliation

This was checked by Cllr Govier at the end of the meeting and signed as accurate.

9.2 1<sup>st</sup> Quarter Budget Review 2024-25

The Clerk presented a spreadsheet showing the income and payments for the 1<sup>st</sup> quarter of the financial year. After discussion it was proposed by Cllr Davies that the report should be approved which was seconded by Cllr Kerr and signed by Cllr Davies as the acting Chair.

***Vote: 4 For; 0 Against; 0 Abstention***

9.3 Parish Council Payments:

The following invoices were presented for payment:

|  |         |
|--|---------|
| Vickie Watts – Salary & Expenses                   | £271.61 |
| Holcombe Village Hall – Hall Hire                  | £ 63.00 |
| PCC of Holcombe – Compost waste bin for the Church | £ 68.00 |

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- 9.4 Playing Field Payments:  
There were none

It was proposed by Cllr Kerr and seconded by Cllr Govier that the above-mentioned payments for the Parish Council should be approved.

***Vote: 4 For; 0 Against; 1 Abstention***

**10. Highways**

- 10.1 Update on Auto Speed Watch (ASW)  
No report had been submitted.

***Action: Clerk to purchase replacement sign for Brewery Lane.***

- 10.2 Update on existing issues already reported to Somerset Highways (SH)  
Charlton Road will be closed on the 13<sup>th</sup> and 14<sup>th</sup> July for water installation.

- 10.3 Report of new issues  
There were no new issues.

**11. Councillor Reports/Updates including Playing Field, Village Hall, SALC, etc**

- 11.1 Community Project Fund  
The Clerk encouraged Councillors to spread the word to local groups to apply before the 31<sup>st</sup> August.

***Action: All Councillors and Clerk to promote.***

- 11.2 Playing Field  
Concern has been raised around the health of the fruit trees in the playing field. It has been suggested that the trees need to be pruned and the grass at the foot of the trees removed.

***Action: Cllr Eade to provide mulch to suppress grass and seek advice on whether any pruning work is required. Clerk to arrange a date for working party to complete the work.***

- 11.3 Local Community Network  
Cllr Davies attended the Shepton Local Community Network on 10<sup>th</sup> June 2024. A report was given on the work done during the first year and priorities agreed going forward. The minutes to be circulated by the Clerk once received.

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**12. Meetings/Training to attend**

There were none

**13. Correspondence**

There were none.

**14. Next meetings**

There will be no meeting in August meeting  
3<sup>rd</sup> September 2024                      Parish Council meeting

The meeting finished at 20.23 hrs

DRAFT