

HOLCOMBE PARISH COUNCIL
MENDIP DISTRICT OF THE COUNTY OF SOMERSET

www.holcombepc.org.uk

Clerk: Vickie Watts, Gallant Hill Farm, Foxcote, Radstock, BA3 5YB
clerk@holcombepc.org.uk 07971 516916 / 01479 880428

****DRAFT** Minutes from Holcombe Parish Council Meeting, which took place on
Tuesday 5th April 2022 at 7.30 pm at Holcombe Village Hall.**

Councillors Present Cllr Simon Brand (Chair)
 Cllr Phil Gait
 Cllr Helen Kerr

In attendance: District Cllr Alan Townsend, County Cllr Mike Pullin
 There was 1 member of the public.

1. Public forum

There were no points raised.

2. Apologies for absence

Apologies were received from Cllr Eade and District Cllr Philip Ham.

3. Declaration of interests and dispensations

There were none.

4. Approve Minutes of previous meeting held on Tuesday 1st March 2022

The Clerk had circulated the minutes prior to the meeting. Cllr Kerr proposed that they should be approved which was seconded by Cllr Gait. The Clerk to upload to the Parish website.

Vote: 3 For, 0 Against and 0 Abstentions

5. Action updates from the last meeting

All actions had been carried out or would be discussed later in the meeting as an agenda item apart from:

5.1 Cllr Gait confirmed that the laminated footpath map had been printed and was ready for delivery to every household in the parish by Councillors.

6. Reports

6.1 PCSO report

No report had been received.

6.2 Somerset County Council

County Cllr Mike Pullin explained that:

- Somerset County Council and the NHS are encouraging people between the age of 40 and 70 to register for a free health check.
- More stringent measures have been implemented to crack down on drivers using their mobile phones at the wheel, which could now result in a fine and up to 6 points.
- Somerset CC is working hard to support the Ukraine campaign
- Somerset CC is investing in landfill.

Cllr Pullin explained that he would not be standing again at the forthcoming elections but thanked the Councillors for always making him welcome. Cllr Brand thanked Cllr Pullin for his support over the years on Somerset County Council matters.

6.3 Mendip District Council

District Cllr Alan Townsend attended the meeting but did not give a report:

7. Planning Applications

There were none.

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8. Planning Updates

2022/0163/HSE – Erection of single storey rear extension and dormer.
Cartref, Brewery Lane, Holcombe, Radstock.
Approved by Mendip District Council planning office with conditions.

9. Consider relocating the litter bin from Longleat Road

The Clerk reported that Somerset County Council had agreed to the bin being relocated to the new site adjacent to the grit bin at the junction of Longleat Road and Longleat Lane. The agreement needs to be signed by the Clerk and returned to SCC

Action: Clerk to complete the paperwork and return to SCC. Clerk to seek quotes from contractors to relocate the bin

10. Finance

10.1 Bank Reconciliation

The Clerk will drop the bank reconciliation to Cllr Gait for it to be checked before the next meeting.

Action: Clerk to deliver to Cllr Gait

10.2 Consider year- end review 2021/22

The Clerk confirmed that the spreadsheet would be shared by email for comment and would be an agenda item for the May meeting.

Action: Clerk to circulate by email.

10.3 Consider purchase of new union flag

The Clerk confirmed that a new Union flag would cost £147.54 including delivery. It was proposed by Cllr Kerr and seconded by Cllr Gait that the flag should be purchased.

Action: Clerk to make the purchase

10.4 Agree new pay scale rate & back pay to as recommended by National Association of Local Councils

The new rates of pay had been circulated to all for consideration. It was proposed by Cllr Kerr and seconded by Cllr Gait that the new rate be adopted and backdated to the 1st of April 2021 as recommended by the National Association of Local Councils. The total due was £75.00.

Action: Back pay to be paid.

10.5 Discuss pending closure of the Hodge bank account

The Clerk confirmed that a letter had been received from Hodge Bank explaining that in the future they were only managing personal accounts and therefore wanted to return the money currently held on account. It was agreed that the money should be returned to the reserve account.

Action: Clerk to complete paperwork to confirm the transaction.

10.6 Parish Council payments

The following invoices were presented for payment:

V Watts – Salary £297.90 and Expenses £25.46	£ 323.36
V Watts – Back pay 01/04/21 til 31/03/22	£ 75.00
Holcombe Village Hall (Hire Jan -March)	£ 54.00
One Stop Promotions – Union Flag	£ 147.54
Opal Print Bath – Footpath maps	£ 196.00
Somerset Forge – Brazier (for beacon lighting ceremony)	£ 720.00
Coleford PC – SALC reconnecting community grant	£1250.00
Holcombe Gala - SALC reconnecting community grant	£ 530.00

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10.7 Playing Field payments

The following invoice had been approved for payment by the Playing Field committee:

Simon Brand – Hose pipe & connector	£42.00
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Cllr Gait proposed that all payments should be made which was seconded Cllr Kerr.

11. Highway

11.1 Update on volunteer training and installation of Speed Indicator Device (SID)

The Clerk had received confirmation that a parishioner was willing to volunteer to complete the training to allow him to work on the highways and maintain the SID. The Clerk is to arrange the training with TQ Exel at a convenient time for the volunteers.

Sara Davis of Somerset Highways has confirmed that the SID which the Parish Council wants to rent is approved by SCC and has sent the memorandum of understanding to the Clerk for completion.

Action: Clerk to liaise with volunteer and book training and complete the MoU.

11.2 Update on existing issues already reported to Somerset Highways

District Cllr Townsend confirmed that major works on the drainage at Stoke Bottom has been promised by Somerset Highways.

Cllr Brand recorded a note of thanks to the Highways department and the District and County Councillors for their support on progressing the reported pot holes and road defects on Longleat Lane, which had been repaired in a timely manner by Somerset Highways.

11.3 Report of new issues:

There were none.

12. Councillor Reports / Updates including Playing Field, Village Hall, SALC etc

There were none.

13. Meetings/Trainings to attend

There were none.

14. Correspondence

Somerset County Council – Promotion material for the mobile library

Action: Clerk to promote

Somerset Archives – Inviting people to submit a portrait of village life in this Platinum Jubilee year which can be in the form of an essay, scrapbook or a combination. The favourite 5 will be featured on the South West Heritage Trust website.

Action: Clerk to promote

Email received from a resident requesting that the car park be open for football training on a Friday night. The Clerk had already responded highlighting the conditions which needed to be adhered to.

16 Next meetings

Annual Parish Council meeting, followed by monthly meeting – Tuesday 10th May 2022
Annual meeting of the Parish - 17th May 2022

Action: Clerk to promote the Annual meeting of the Parish

Meeting closed at 20.35hrs