

Holcombe Village Hall Hiring Agreement Issue: Feb 2022

Agreement between

Holcombe Village Hall Registered charity number: **304558.**

Authorized Representative(s): Holcombe Village Hall Management Committee,
c/o. **1, Mead Cottages, Brewery Lane,**
Holcombe, BA3 5EQ.

Telephone Number: **01761 233172.**

Name of Hirer/Organization’s authorized representative (must be 18 or over)

.....
Name of Organization (if applicable):

.....

Address:.....

.....

Contact Telephone No.:

Email address:

Day/Date of Hire..... ***1.**

Hours Required..... ***2**

Will alcohol be for sale? YES / NO.

If alcohol is to be sold, you will need to apply to the Village Hall Management Committee for use of the Village Hall Bar license together with a non refundable fee of £25 to be paid 14 days in advance of the event.

The Hirer (or authorized representative, if appropriate) agrees with the Village Hall to be present during the hiring and conform to the terms and conditions set out in the attached form **HVHStdConditionsFeb22**

Signed.....

Date.....

***1** For regular bookings, enter week day required and booking pattern (eg. “Term time” or “every second Tuesday” etc). For irregular bookings during the year, a list may be submitted on a separate sheet and/or dates may be requested later (subject to availability)

***2** the period of hire automatically includes ½ clearing up time, extra time may be allowed for setting up at the discretion of the booking secretary, if the hall is free.